Bonnie Torgerson

147 S. St. Charles Road

Salmon, ID 83467

208-993-0344

imdamom@hotmail.com

June 20, 2015

Challenger School

2020 West Everest Lane

Meridian, ID 83646

Dear Challenger School:

I am delighted to submit my resume to be considered for the position of Elementary Teacher Intern with the Challenger School. I will have my associate’s degree in elementary education with the College of Southern Idaho by the end of July. I will be transferring to Northwest Nazarene University in Nampa in August to complete my Bachelor’s Degree. I will be moving to that area in August and would love the opportunity to discuss a position with the Challenger School.

My philosophy of education is to equip students with the fundamentals of education, and the power to think and reason for themselves while inspiring them to discover their own gifts and talents. I trust that my enthusiasm, dedication, and maturity will prove to be an asset to the school and the students.

I look forward to hearing from you and appreciate you taking the time to review my resume.

Sincerely,

Bonnie Torgerson

Enclosure

**Bonnie S. Torgerson**

147 S. St. Charles Rd., Salmon, ID 83467

208-993-0344

imdamom@hotmail.com

**Objective**

I am applying for the position of Elementary Educator for the fifth grade classroom at Fantastic Elementary School, Anywhere, Idaho.

**Summary of Qualifications**

I have a wealth of employment, volunteer, and life experience to bring to the position as an educator. My background includes business owner, homeschool mother, volunteer teacher’s aide, and non-profit board president. In addition to my various experience, I’ll be completing my associate’s Degree in elementary education at College of Southern Idaho in July. I’m confident that the following qualifications will make me an effective member of your staff:

* Competent, reliable professional committed to quality with honest work ethics
* Creative problem solving and maximizing resources
* Enthusiastic, dependable, and goal-oriented
* Self-motivated with initiative for continued learning
* Proficient at organizing workflow, people, and materials in an efficient manner

**Professional Work & Service Experience**

**2010-2013 *Steering Committee President* - Pregnancy Options, Salmon, ID**

* Actively involved with the inception and development of a 501(c)3 nonprofit pregnancy resource center.
* Collaboratively established the vision, mission statement, and bylaws for the center.
* Successfully developed working relationships with partners, volunteers, and donors.
* Used various marketing genre; posters, flyers, newspaper articles, radio and Power Point presentations to increase community awareness, fundraising and volunteer recruitment.
* Designed, developed, and distributed a biannual newsletter to partners and donors.
* Profitably organized fundraiser events: Fall Trail Run, Baby Bottle Drive, and Cheerleaders Bazaar booth.

**2008-2014 *Board Member, Team Manager -* Salmon Hockey Association, Salmon ID**

* Tournament Director for three seasons.
* Enlist and supervise parental volunteers.
* Sell advertising and sponsorship to local businesses and organize fundraisers.
* Design the Association tournament’s program, including layout and publication.

**2004–2008 *Volunteer Teachers’ Aide* - Salmon Seventh-day Adventist School**

* Assisted the teacher’s in a first through eighth grade private school.
* Taught reading, math, and language arts.

**Other Job Related Experience**

**1980-2002**

**Pack & Ship Business** –Owner/Manager. Duties included working in cooperation with U.S. Postal Service under contractual obligations. Hired, trained and supervised employees. In conjunction with packing and shipping, offered retail sales of copies and office supplies.

**BMW of North America** –Warranty Clerk. Duties included data entry, verbal and written communication with body, repair and parts department. Attended training as necessary.

**Kobelco America** – Secretary to National Service Manager. Duties included dictation and correspondence; event planning and travel arrangements for executives; service bulletin publications; interoffice communication—both written and verbal with dealer service departments and company district service managers; worked collaboratively with sales, personnel, accounting and travel departments.

**Education**

**2013 – Present** College of Southern Idaho – AA Degree Elementary Education

**Professional References**

Aril Copley, Principal

Salmon Seventh-day Adventist School

400 Fairmont St.

Salmon, ID 83467

208-756-4439, copleyapril@yahoo.com

Greg Middlebrook

Pastor, Faith Bible Chapel

400 Fulton St.

Salmon, ID 83467

208-993-0433, fishpastor@hotmail.com

Beatriz Stidham

Steering Committee/Volunteer, Pregnancy Options of Salmon

7 Pine St.

Salmon, ID 83467

208-360-4988